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**Directors/Trustees Meeting
Thursday 9 May 2024 @ 8pm
held at Gargunnock Community Centre**

1. Present:

Trustees/Directors: Geoff Peart, Gavin Fleming, Nathan Anderton, Jill Patrick, Gill Bell, Steve Barnett, Crawford Gordon, Dan Williams, Stuart Ogg, Mairi Jackson

Members: Jackie Campbell

Based on the previous agreement to rotate the Chair, Mairi Jackson chaired this meeting.

2. Apologies: John Steele

3. Declarations of interest

No declarations of interest were identified.

4. Follow up to EGM

GF/SO to meet SVE to prepare application form to become a SCIO

5. Minutes of Previous Meeting on 14 March 2024

Minutes of the previous meeting held on Thursday 14 March 2024 were adopted as a true record of the meeting.

6. Matters arising and follow up actions from previous meetings (only those still to be actioned are noted)

Actions:

GF/CG to consider alternative electricity contracts when appropriate.

Small subgroup to be set up to develop existing booking system to include 'gentle' reminders about users cleaning the centre after using it. GF/CG/DW/JP/Lee and Debbie.

SO to develop *Director's Induction pack* and *New Residents Welcome Pack*.

Trustees to identify and speak to potential new trustee/director and note on Facebook page - SO.

Telephone box to be followed up after shop complete SB

7. *Company Secretary Report*

GB noted confirmation statement required in June, no changes to personal were identified by Trustees/Directors Entertainment so no changes required.

Development Trust membership renewed £90 per annum.

8. *Treasurers Report*

GF presented the most recent set of accounts. Donations and grant income now shown separately. He explained that the final accounts in future would look very much like those presented at each meeting, assuming the application to convert to a SCIO is approved.

Cash balance at end of April was £68k. Overall financial position more positive.

Treatment of volunteer expenses to be resolved. External advice being sought.

The Windfarm Panel at its last meeting considered the idea that the Community Centre Sinking Fund could be either a fixed amount or a percentage of the total received each year. There will be a review of the documentation agreed with Foundation Scotland governing the Windfarm Fund later this year which would provide the opportunity to include either of these options. This would mean that the Trust would not require a separate annual application.

9. *Community Centre Report*

Noted that SB had arranged temporary repairs to entrance to car park and to pothole in car park. SO explained three quotes had been received for its proper resurfacing and it was agreed that the lowest tender would be accepted.

Action SO to follow up with contractor.

JP followed up with Roddy Chambers who has modified the work top to accommodate new fridge giving more workspace as requested by users. Roddy was thanked for his work which was free of charge.

SB looking into new boiler to provide hot water rather than boiling kettles. This was considered a better option for the Community Centre than a tap providing boiling water.

Action: JP follow up with Barbara Linklater. Will require a plumber to install.

Action: NA to follow up creating a base for the container to accommodate the bikes recently purchased by the Trust.

10. *Projects Update:*

a. *Website*

DW met with David Millar, Danielle McRorie-Smith (Shop project manager) and Mike Buckley to review initial comments on website design. DW now building website. It will be relatively easy

to update and add new material when required, guidelines will be developed to identify those able to update website. Trust covers the cost of hosting website which should be acknowledged on new site when launched.

b. Village Shop

JP highlighted that progress on the shop project was posted on the Facebook page and that the project officer would be working on a shares issue for the new company. Work should be starting in a week's time.

c. Cycle Project

NA explained that the next stage in this project is to secure a container for storing and maintaining the bikes which would involve undertaking some ground works near the existing container at the back of the carpark.

Action: NA will follow up with other members of group.

11. Other projects:

- a. **Paths Group** – met recently and reviewed progress on all projects.
- b. **Beeches path** – SO explained that he was still in the process of completing this project with the installation of a small picnic table and blister paving either side of Drummond Place, albeit the latter requires an application to Stirling Council.
- d. **Gargunnock to Stirling path** – GP explained that this was still in limbo. It was agreed that if there is no further progress made by Stirling Council then consideration needs to be given as to how the Trust takes this forward. There has been too much invested in the project by the Trust and Sustrans to allow it to fall at this stage.
- e. **Other paths** – Ladies Walk and Watson House both have had Windfarm monies but P Rowell has not had time to take these improvements forward. If progress cannot be made then funding should be returned.

Action: GP to speak to Pete to assess possible progress in future.

- f. **Defibrillators** - GB explained that the position of an additional defibrillator in Maclaren Park near JS house had been reviewed but it was felt that a better and more accessible solution and one that could be more easily signposted would be at the end of the village on Manse Brae.

Action: GF will follow up to speak to relevant people.

- d. **Newsletter (Bugle)** - Nothing to report.

12. AOB

- a. **Storage box at Drop-In Centre:** A request has been received from the company using the Drop-In Centre for a new storage box outside the building. This was approved.

- b. **Foundation Scotland new portal:** Jackie Campbell explained that Foundation Scotland has introduced a new portal for sharing information. It was agreed that Jackie should be the nominated contact as the Windfarm Administrator.
- c. **Local planning process:** GP noted that the local planning group had met recently to consider the findings from the local survey. About 35 responses had been received which was slightly disappointing although very similar issues had been raised. It is proposed that two public meetings/one day events will be held in June to further consult local residents on proposals that should be included in the plan. The aim is to have a plan in place by year end.

He highlighted the consultation currently being undertaken by Stirling Council which was worth a look.

Action: GP will send round the copy of the results from the survey which have been posted on the noticeboard and Facebook page. Any additional comments on the local planning process should be sent to GP.

- d. **Community Centre chairs:** It was agreed that for the time being, given the cost and issue of storage that the existing chairs will be retained.

Action: JP to speak to Sandra

- e. **Sports activities:** GF suggested the possibility of using the Community Centre to establish a Pickle Ball activity. He also reported that David and Lucy Millar may be interested in people using the tennis court at Dinning House although liability issues and a new access would have to be considered.

- f. **Projector/TV for Community Centre:** Debbie Masson had raised the issue of a projector being purchased for the Community Centre as some users had asked if one was available. After discussion it was agreed that a better option would be to purchase and install a very large TV monitor.

Action: GF agreed to look into purchasing a suitable large TV monitor.

- g. **Windfarm Administrator:** Jackie has agreed to stay on as the administrator for the time being.

13. **Dates of Trust meetings for 2024 (Proposed Chairs)**

22 August 2024	(Chair – Geoff Peart)
17 October 2024	(Chair – John Steele)
5 December 2024 (AGM)	(Chair - ?)

Meeting closed at 9.30pm