



Gargunnock Community Trust Ltd.

A registered company in Scotland (SC285574)
www.gargunnock.org

OSCR
Scottish Charity Regulator
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SC036793

Directors Meeting Thursday 21 February 2019 – Draft Minutes

Present

Douglas Johnston, Jeremy Wilkinson, Edmond Mansion, Jill Patrick, Gill Bell, David King, Barbara Linklater, Gavin Fleming, Geoff Peart

Apologies

Iain Gulland, Stuart Ogg, Claire Hart,

1. Minutes of Previous Meeting

Minutes of the previous meeting held on Thursday 13 December 2018 were approved subject to minor corrections which will be reflected in updated minute. Proposed by Gill and seconded by Jill.

2. Follow up actions / Matters Arising

Gargunnock.com

Edmond has not yet had the opportunity to speak to Jane Bain however he noted that there were some useful signposts to other relevant information such as Post Office van times, bus times, etc. and wondered whether these could be linked to the new website.

Actions:

Claire to check with Carol the links with other important websites on the new Gargunnock website
Stuart to check published Trust minutes on Gargunnock website.

Donation

Re £216 had been raised for the Trust from the sale of items donated by Mrs. Wilson.

Action: Iain as Chair had agreed to write to thank her for the donation.

Unexplained funds in bank account were confirmed as RBS match-funding for OLZ.

Action: Douglas and Dave to prepare an advert for Facebook page for the caretaker.

Chocolates were purchased for the cleaner. Agreed to review Christmas tree decoration options in time for next year.

Actions:

Booking fees to be reviewed in February 2019 and options for promoting Centre to be developed including cost for optimising website searches.

Part time use of office to be checked to see if it is possible to rent the other times it is not in use.

Windfarm panel dates now amended in these minutes.

3. Company Secretary Report

Companies House deadline for accounts noted as 31st March.

4. Treasurers Report

Douglas proposed accounts for the Board's approval. Having been returned by examiner.

Accounts were proposed by Jeremy and seconded by Geoff.

Action: Douglas to get lain to sign and will submit to Companies House and OSCR.

It was noted that a Trust strategic plan is noted in the accounts but has not been updated for many years.

Action: Update strategic plan for Trust within 2019 using Wind Farm strategic plan as template – all Directors to participate.

Dropbox tidy up is required.

Actions:

Geoff to task Carol with collating all Wind Farm materials.

Jeremy to address structure of remaining files.

Receipt of electrical report on Community Centre is pending. Potential for major cost outlay. If significant, job to be tendered to multiple electricians and funds to be allocated from 'sinking fund'.

Action: Douglas to manage tender on receipt of report.

Significant cost to Community Centre Account includes PAT testing @ c. £1400

Wind Farm account balance is £26k, with further annual credit due next month. £22k funds have been allocated at recent panel meeting.

Action: Douglas to commence work on Wind Farm Annual Report.

5. Community Centre Update

Previous issue with dishwasher resolved although still some issues.

Some issues with fuel supply to boiler – also now ok.

Repair to downpipe has been completed.

Repair to soffits is pending.

Previously noted action to identify dedicated caretaker remains high priority.

Action: Douglas, Dave and Jeremy to define role profiles of caretaker and admin positions.

6. Windfarm Funding

A high number of applications were ultimately received for Wind Farm grants in February. A long meeting of the panel and applicants took place on Mon 18th February.

All awards were shared with the board and all proposed grants were approved, subject to the following communications with applicants:

- Orienteering group requested to provide clarification of how the public can access the proposed map.
- GASC are to be informed that ongoing budget deficits are not permitted under Wind Farm guidelines.
- WRI are to be informed that future travel costs for activities may not be supported by the Wind Farm.

Action: Geoff to report to Wind Farm Panel

It was noted that some Wind Farm documentation, and also the gargunnock.org still refers incorrectly to 'Gargunnock Trust' and not 'Gargunnock Community Trust' as it should.

Action: Ensure changed – all.

Geoff proposed amendments to Wind Farm 'Terms or Reference' and 'Fund Guidelines'.

Action: Geoff to draft tracked amendments and circulate.

Geoff proposed new Wind Farm Panel member Chloe Bruce. Appointment is approved by Trust.

Julie Cole is due to take over as Wind Farm Panel Chair forthwith for an undefined period up to one year.

7. Projects

Footpaths Sub Group

Council are requesting updates to listed Core Paths.

Action: Paths Group to work on proposals.

Carse of Stirling Partnership is holding Paths Summit in Community Centre on 16 March. Jeremy is presenting. David and Gavin will also represent Trust.

a. Gargunock to Stirling link

Geoff has submitted feasibility funding application to Sustrans and received unofficial confirmation that funds will be awarded. Some doubt remains whether feasibility can still be completed within current Sustrans financial year as is required.

Geoff has drafted consultant brief and tender document for the feasibility study to be issued to prospective consultants within the week.

Gavin met with remaining landowners at Bankend and Whitehouse farms. Feedback on proposal was mixed.

Gavin and Geoff to meet with Touch Estate and Managed Estate (management company) tomorrow to discuss next steps.

Jeremy stated that Bruce Crawford MSP had offered support to the project if required.

b. Beeches Path

Usage questionnaire was issued with Bugle, deadline is end of month.

c. Glebe Land

Jeremy reported the completion of tree planting at the Glebe.

Jeremy proposed design for park sign which was approved by the Trust. Only feedback being that it may be a little big.

Action: Jeremy to source sign.

Jeremy reported Glebe project was under the budget granted from Wind Farm funding by £3-4k and requested funds be transferred to other Paths Group project(s). The Trust agreed that they support this in principle but recognised risk in creating a precedent of transferring funds between projects under one body.

Action: Geoff to raise question with Wind Farm Panel.

d. Craigs Path

Craigs path is still to be cleared of gorse.

Action: Gavin to engage farmers re: best time to do so.

e. Charlie's Loan

Volunteer work commenced in January 2019 as planned under Stirling Council's supervision. Underground power cable was struck near Community Centre. Work on steps was halted as a result. Council are now

proposing re-route of steps to west of existing – TBC. Good progress was made resurfacing remainder of the path.

f. Coronation Garden

Council has agreed to replace 3 benches and apply whin dust to path.

g. Community Centre to The Beild

Council are aligned to establishing this path. Martin Johnstone (Ardleckie) also has no objection.

Action: Paths Group to engage with the farmer.

Bite and Blether

No issues, going well to date.

Sound System

Funding received from Wind Farm Panel. Application to National Lottery to be completed. Further confirmation of proposed system's practical use within Community Centre is required.

Action: Douglas to complete National Lottery application

Action: Gavin and Douglas to seek further advice re Community Centre.

GDPR

Edmond updated that CoSP documents being used as templates.

8. AOB

Noted that GASC were blocking carpark preventing car access for Brownies.

Action: Gavin to raise with GASC and ask that car park activity stops in good time, prior to Brownies.

Conifer being felled in car park. Volunteers welcomed Sunday 3rd March.

Noted that it has been cold for Doctor's arrival for surgery.

Action: David to raise with caretaker.

Noted Doctor surgery times are not in calendar.

Action: Douglas to email Carol.

Raised that Kate Bovill is leaving village and looking for someone to take over the village Facebook page.

Action: Jeremy to discuss with Claire whether it was appropriate for Trust to do so.

Request received to install defibrillator at the Community Centre. Trust agree to installation, electrical connection and supply of electricity to it ongoing. Community Council will manage this.

Jeremy suggested having Trust stand at the Village Show. For discussion at next meeting.

Date of Future Meetings

20 June 2019 (Proposed date for AGM)

15 August 2019

24 October 2019

12 December 2019

Planned Windfarm Funding Panel Dates 2018/19 (There may be possible changes to these following December 2018 meeting of Trust so that there is not such a gap between the Windfarm Panel and ratification by Trust of Panel's recommendations.)

4 February 2019
15 April 2019
17 June 2019
21 October 2019
9 December 2019