



## Directors/Trustees Meeting Thursday 19th May 2022

### **Present**

*Jill Patrick, Gavin Fleming, Mari Jackson, Jon Park, Geoff Peart, Steve Barnet, Chris Blackstock, Crawford Gordon, Gill Bell*

### **Apologies**

*Stuart Ogg, Douglas Johnston*

*With no nominated Chair, Geoff agreed to chair the meeting.*

#### **1. Declarations of interest**

None

#### **2. Minutes of Previous Meeting**

Minutes of the previous meeting held on Thursday 17 March 2022 were adopted as a true record of the meeting having been circulated immediately after the meeting for review and comment.

#### **3. Follow up actions (Ongoing actions)**

All actions from previous meetings completed other than the following ones which are ongoing. Some actions have been updated following discussion at this meeting:

- **Steve and Jon will continue to review GDPR statement produced by Steve and see how it fits with existing Data and Privacy Policy.**
- **Douglas and Chris to arrange a walk round the building to check on dilapidations.**
- **Gavin has been in contact with Foundation Scotland to confirm annual report requirements and draw down of funds. Gavin will follow up as required.**
- **Stuart to organize art work for advert in Park Life magazine which is distributed around western villages.**
- **Gavin and Geoff have been in contact with Alison regarding Paths Group – no acknowledgment of email.**

#### **4. Company Secretary Report**

All emails are up to date. Question regarding the defibrillator at the shop and whether it is still working. Lottery License has expired (expired on 1<sup>st</sup> January). £40 to register, £20 to renew. Confirmation Statement is due on 1<sup>st</sup> June – confirmation to Companies House of director details.

**Action: Gill will contact the Community Council and establish who is responsible for maintenance of defibrillators in the village. Gill will contact Trossachs Search and Rescue again to establish that the defibrillator is operational.**

**Action: Gill will renew lottery license.**

#### **5. Treasurers Report**

Gavin has signed up to Xero accounting software. All 8 bank accounts are connected to it. Windfarm account sits out with this system – Gavin will discuss with the accountant whether this is sensible. There are still RBS accounts which should be closed by the end of the summer. Quarter 2 and Quarter 3 returns will be submitted using Xero, and backed up with previous spreadsheet system. After this Xero should be firmly established and no back up will be required. Going forward Invoicing will be done using Xero, which links easily to PayPal.

Community Centre account – Large payment made for pellets. Discussion around cost of heating and ensuring that heating costs are kept low. Quarterly Honorariums have been paid. Approx £2500 debt outstanding, although playgroup have paid £1200 recently. Estimated deficit for year is tracking at £2500-£3000.

£2520 has been spent connecting hot water to existing biomass system. Jon questioned whether his views had been taken into account. He had shared his concerns via email and received no further communication. Going forward all projects funded through sinking fund are to be discussed, agreed and minuted by trustees.

**Action: Gavin will work towards invoicing Community Centre fees through Xero.**

#### **6. Village Shop Meeting**

Several trustees attended last week's meeting. The value of the shop was discussed – approx. £90,000. A grant of 85% is available for community groups to purchase buildings. The shop would then be rented out for £9000/annum. Based on previous accounts the shop is unlikely to return a particularly significant profit. Refit costs of £15 000 are estimated. Discussion about running the shop from the Drop In were more limited. More information on this as an option is expected.

Jon will provide a comment on the meeting, which will be added to these minutes.

**Action: Geoff will continue to pursue the trust interests in field next to drop in.**

**Action: Gavin investigate change of use of Drop In to run it as a shop.**

**Action: Douglas to share Trust comments relating to shop meeting with the Shop Group.**

## **7. Community Centre**

None

## **8. Projects Update**

### **Paths Group**

**Gargunock to Stirling cycle path** – Bid for next 2 phases of work have been submitted. High cost is due to detailed technical specifications required. The results of 70 completed questionnaires were included in these applications. Good attendance from village at information sharing day in Community Centre.

**Beeches** – Application has been submitted for funding for section between Stevenson Street and Drummond Place, and Drummond Place and the trees.

**Charlies Loan** – Completed. Some potential problems with rain water.

## **9. Newsletter (Bugle)**

Jon reported that deadline for the next issue is Sunday 22<sup>nd</sup> May. Still proving challenging to generate new advertisers.

**Action: Jon is going to submit an application to the windfarm to provide some financial support.**

## **10. Arrangements for AGM**

AGM is to take place on Thursday 16<sup>th</sup> June.

**Action: Jon will advertise the date for the AGM in the Bugle and on the noticeboard.**

## **11. AOB**

Stuart would like to borrow chairs, tables and crockery for a charity event. Trust members are happy with this.

Golden Heart Festival – Discussion around the pros and cons of hosting such an event. A significant charge for use of Centre would be hugely beneficial to trust finances. Gavin suggested £1000/day as a starting point for negotiations or percentage of ticket sales.

**Action: Mairi will make contact with Debbie, asking her to arrange a meeting with organisers and trust members.**

The Community council has been contacted by FAULK who are proposing an extension to an existing windfarm. Plans are to be shared at next Community Council meeting, which Geoff will attend. Geoff will then feedback to the Trust on these discussions.

Gavin has contacted Enterprise Rent a Car about establishing a community car share – with the possibility of parking the shared car at the Community Centre. He is continuing to investigate this as a possibility.

Gavin asked about storage container for Gala as he wants to source a similar container for the Bee Group.

Gill questioned whether those using the garden room or those using the main hall have the right to use of the garden space.

**Action: Douglas will answer this.**

### ***12. Date of next meeting***

16 June 2022

### ***13. Future Trust meeting dates***

25 August 2022

27 October 2022

8 December 2022

### ***14. Windfarm Fund Panel future meeting dates***

Monday 30 May 2022

Monday 3 October 2022