

# Gargunock Community Trust Directors Meeting

Thursday 27 July 2017

## Present

Gavin Fleming, Dave King, Jeremy Wilkinson, Stuart Ogg, Edmond Mansion, Jackie Campbell, Douglas Johnston, Lovat MacGregor, Iain Gulland, Geoff Peart,

## Apologies

Mike Pizey, Elizabeth Mansion

## The purpose of the meeting was to discuss the Windfarm monies

It was reported that the next payment would be £23,082.80 although this had not been received yet. (At 9/8/17 this has now been received).

It was confirmed that a report on how the monies had been used has to be submitted to Foundation Scotland by next April 2018. There is a template for the report.

It was noted during the initial discussion that Foundation Scotland had made the Trust the accountable body for the windfarm monies so this laid considerable responsibility on the Trust and ultimately on the Funding Panel to ensure that good governance is applied. This will help reduce any potential future challenges particularly regarding conflicts of interest. Foundation Scotland also requires a Funding Strategy to be in place to provide a framework to guide the funding decisions.

It was agreed that the outcomes of the previous community consultations and surveys, including the most recent one on the future use of the Glebe land were a solid foundation for the strategy which Douglas had drafted.

The Trust was keen to delegate as much as possible to the Funding Panel. As a result the Trust needed the confidence that the correct governance was in place and that decisions were being taken with reference to the Funding Strategy.

Based on the various background documents including those produced by Foundation Scotland it was noted that the Funding Panel would in effect act as an advisory body, reviewing the funding applications and advising the Trust which ones should be supported. In practice it was felt that these were more likely than not to be paid as long as they helped meet the aims of the Funding Strategy.

Consideration was given to the options for allocating the funding between the three main types of projects identified in the Funding Strategy. These were small grants, under £500; larger grants between £500 and £5,000 and strategic grants which directly related to the priority projects identified in the Funding Strategy as these tend to be larger, possibly requiring funding over a longer term and would benefit the whole community.

Following detailed discussions about these options and how best to engage the Panel in explaining the governance of the monies and what was required to satisfy Foundation Scotland it was agreed that:

1. Douglas would offer to present the governance needs as directed by OSCR and Foundation Scotland to the Panel so everyone understood their duties, responsibilities and accountabilities.
2. The Funding strategy, Panel Terms of Reference and the Windfarm Funding guidelines would be sent round for further comments. Everyone should review and send back tracked changes to Douglas before the next meeting.
3. The allocations between the various funds could perhaps be left fairly flexible initially to see where the demand was going to come from albeit a nominal amount for each of the three

types of grant might be a good starting point. This would also help facilitate virement between the different types of grant.

4. A letter to be drafted to explain the Trust's position to be sent to all the Funding Panel Members. This would highlight the background to the Trust's proposals and explain that it would have been better had these been explained in more detail at the first meeting of the Panel. Geoff agreed to produce a first draft for consideration.
5. It was agreed that further efforts needed to be made to communicate to the rest of the village the role, purpose and contribution of the Trust to developing community assets.

## **AOB**

A £1,250 revenue grant from the Council has also been received.

It was noted that that the new booking system had been set up and it was agreed that the new website domain name should be Gargunnock.org. It was possible that the website developments could be eligible for a grant from the Council's Community Connect scheme. This should be investigated. Jackie agreed to follow up.

It was agreed that the Trust membership should be reviewed and updated.

Jeremy confirmed that all the necessary changes to the records at Companies House had been made.

It was agreed that a business credit card should be obtained to be held by the Treasurer and used for payments where a credit card was required e.g. payment for website related matters.

It was agreed that Iain would be added as an additional signature on the Accounts to ensure that payments can be made. This means that the signatories would be Douglas Johnston, Jackie Campbell, Mike Pizey and Iain Gulland.

Douglas explained that the school had asked if the Trust would submit an application on their behalf to secure £1,500 from the Council. Jackie will contact the new Head Teacher to discuss.

## **Actions from previous meetings**

Monday 14 August 2017

Thursday 17 August 2017

Thursday 19 October 2017

Thursday 7 December 2017