

Gargunock Community Trust
(A company limited by guarantee)
Annual Report and Financial Statements
For the year ended
30st June 2012



Scottish Charity No SC036793
Company No SC28557

**ANNUAL REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30th June 2012**

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30th June 2012

The trustees (who are also the directors of the company for the purposes of company law) present their report together with the financial statements and the independent examiner's report for the year ended 30th June 2012.

REFERENCE AND ADMINISTRATIVE INFORMATION

Charity and Company Name	Gargunock Community Trust Limited	
Charity Number	SC036793	
Company Number	SC285574	
Principal address and Registered Office	Ochil View Main St Gargunock FK8 3BP	
Website	http://www.gargunock.com/trust	
Current Trustees	John Anthony Craigen	
	Jane Margaret Bain	
	Gillian Bruce	Appointed 1/7/2013
	Jacqueline Campbell	Appointed 18/9/2013
	William Coupethwaite	
	Anne Dando	Appointed 1/7/2013
	Iain Gulland	
	Douglas Johnston	Appointed 1/7/2013
	Robert Manston	
	Stuart Ogg	
	Geoffrey Peart	
	Michael Pizey	
	Douglas Johnston	Appointed 1/7/2013

Other Trustees who served during the year

Company Secretary	John Anthony Craigen
Independent Examiner	Anne Knox Cameronian St Stirling FK8 2DX
Bankers	RBS 82 Murray PI Stirling FK8 2DR

STRUCTURE, GOVERNANCE & MANAGEMENT

Governing Document

Gargunock Community Trust Limited is a charitable company limited by guarantee and was incorporated on 1st June 2005 and granted charitable status on the same day. The company is governed by its Memorandum and Articles of Association last revised on 5th February 2008. The members of the company are required to contribute an amount not exceeding £1 if it should be wound up while he/she is a member or within one year after he/she ceases to be a member.

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 30th June 2012

Organisational structure

Members

The members of the company comprise:-

- The subscribers to the Memorandum of Association
- Individuals or organisations who, having made written application for membership, are duly elected members by the Board of Trustees, and duly pay the admission fee (if any) and subscription.

The Board of Trustees

The Board consists of:

Member Directors - up to eight trustees elected by the charity's subscribing members and

Appointed Directors - up to two trustees co-opted by the elected trustees

Eligibility

Elected trustees must be subscribing members of the charity.

Co-opted trustees may, but are not required to, be subscribing members.

The majority of the trustees must be Member Directors.

Restrictions on Membership.

No employees of the company may become a member

Appointment of Trustees

All the trustees retire at each annual general meeting but are eligible for re-election.

The trustees may co-opt other trustees between AGMs.

The Memorandum and Articles of Association provides for a minimum of three and a maximum of ten trustees.

The directors also exercise their powers under the Articles of Association as to ensure that at any given time:-

- Two of the directors are individuals nominated for office by the Gargunock Community Council
- One of the directors is an individual nominated for office by the Gargunock Community Centre Management Committee.
- One of the directors is an individual nominated for office by the Gargunock Primary School Board
- One of the directors is an individual nominated for office by the Gargunock Primary School PTA

Trustee induction and training

When appointed, new trustees are provided with an information pack containing copies of the governing documents, annual report, strategic plan and other supporting papers. Training on specific topics are made

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 30th June 2012

available as required.

Trustee meetings

The trustees meet regularly to review the various projects undertaken together with planning of future strategies of the charity and to monitor progress both financially and in terms of successful delivery of its activities.

Volunteers

Gargunock Community Trust benefits from a number of short and long term volunteers within our project settings. The Trustees very much appreciate the valuable contribution our volunteers make.

Risk Management

The Trustees have considered the major risks faced by GARGUNNOCK COMMUNITY TRUST and regularly review the procedures in place designed to manage these risks. In their opinion, the procedures and systems are sufficient to manage the risks.

OBJECTIVES AND ACTIVITIES

The objects of GARGUNNOCK COMMUNITY TRUST are:

To provide, in the interests of social welfare, facilities for recreation and other leisure time activity available to the public at large within the village of Gargunock and the surrounding landward area so far as lying within the boundaries of the Gargunock Community Council ("the Operating Area") with a view to improving their conditions of life:-

To advance education and to promote training programmes and opportunities for the benefit of the residents of the Gargunock particularly among young people and the unemployed

To promote and/or preserve the environment for the benefit of the general public;

To promote, establish and operate other schemes of a charitable nature for the benefit of the community with the Gargunock.

We aim to achieve this through the provision of leisure, social and educational activities within Gargunock Community Hall

ACHIEVEMENTS AND PERFORMANCE

Following lengthy negotiations the Trust secured the transfer of ownership of the Gargunock Community Centre from Stirling Council. This enabled the proposed refurbishment of the facility to proceed. This will transform the facility to meet the community's needs. The first phase of this was completed during the year at a cost of £34,435. Fundraising for the second phase of the project continued during the second half of the year. £61,693 was raised and commitments of more than £250,000 secured. Professional fees to facilitate the transfer of ownership and architectural design amounted to £14,613. The funding and design

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30th June 2012

are now complete and the final phase of the refurbishment will commence in November 2012. Completion is scheduled for March 2013.

As a result of the transfer of ownership, the Trust has taken over the operating costs and leasing of the Community Centre and this is reflected in the accounts.

The Trust continues to compile, edit and distribute the Bugle Magazine to promote and communicate community activities and events. Advertising income has increased and the magazine is now covering all publication costs.

Throughout the year, representatives from the Trust have attended seminars and networked with other similar organisations to identify further opportunities for future projects and initiatives."

FINANCIAL REVIEW

Total income, which includes the transfer value of Gargunock Community Centre, amounted to £318,774 (2011:£2,706)in this financial year and total expenditure was £47,305 (2011:£5,514).

Gargunock Community Trust are very grateful to the continued support from Stirling Local Authority, Gargunock Estate and Stafford Trust for the funding they granted to the charity this year.

Reserves Policy

Reserves at the yearend were £42,712 (2011: £17,125). The trustees are presently developing a formal policy in respect of the level of reserves required to meet all their obligations and aim to maintain sufficient funds to meet expenditure as it falls due.

FUTURE PLANS

The Trustees intend to continue to provide our services to all our past, present and future users within the area of Gargunock. This of course largely depends on the community continuing to use the facilities, funding and future fund raising efforts.

This report, which has been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, was approved by the trustees 14th February 2014 and signed on their behalf by:-



Trustee

IAIN GULLAND



Trustee

DOUGLAS JOHNSTON

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30th June 2012.

Independent Examiner's Report to the trustees of Gargunock Community Trust

I report on the accounts of the charity for the year ended 30th June 2012, which are set out on pages 8 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(a)-(c) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with the Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

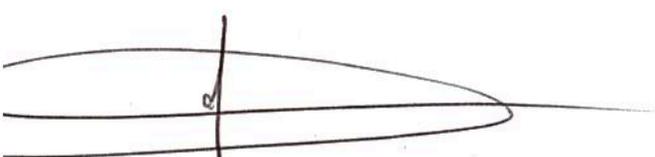
In connection with my examination no matter has come to my attention:-

1. which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations and
- to prepare accounts which accord with the accounting records and comply with the Regulation 8 of the 2006 Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Anne Knox FCIE

Norman MacEwan Centre,
Cameronian Street,
Stirling.

FK8 2DX.

24th February 2014

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 30th June 2012

	Note	Unrestricted Funds	Restricted Funds	Total 2012	Total 2011
Incoming Resources					
From generated funds					
Voluntary income	4	35,129	30,000	65,129	111
Activities for generating funds		1,564	-	1,564	1,880
From charitable activities	5	2,081	-	2,081	715
Other income	6	250,000	-	250,000	-
Total Incoming Resources		288,774	30,000	318,774	2,706
Resources Expended					
Costs of Generating Funds		180	-	180	411
Cost of Charitable Activities	7	17,757	29,118	46,875	5,154
Governance Costs	8	250	-	250	-
Total Resources Expended		18,187	29,118	47,305	5,565
Reconciliation of funds					
Net Income for the year		270,587	882	271,469	(2859)
Total funds as at 30/06/2011		17,125	-	17,125	19,984
Total funds as at 30/06/2012		287,712	882	288,594	17,125

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The Statement of Financial Activities also complies with the requirement for an income and expenditure account under the Companies Act 2006.

The notes on pages 10 to 13 form an integral part of these accounts.

BALANCE SHEET
AS AT 30th June 2012

	Note	Unrestricted Funds	Restricted funds	Total 2012	Total 2011
Fixed Assets					
Tangible Assets	11	245,000	-	245,000	-
Current Assets					
Debtors		-	-	-	-
Cash at bank and in hand		42,962	882	43,844	17,125
		42,962	882	43,844	17,125
Current Liabilities					
Creditors (due within 12 months)	9	250	-	250	-
Net Current assets		42,712	882	43,594	17,125
Net assets		287,712	882	288,594	17,125
Funds of the Charity					
Unrestricted Funds		287,712	-	287,712	17,125
Restricted Funds		-	882	882	-
		287,712	882	288,594	17,125

The trustees (who are also the directors for the company for the purposes of company law) confirm that for the year ended 30th June 2012:-

- The company was entitled to exemption from audit under section 477 of the Companies Act 2006, and
- Members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 44 of the Charities and Trustee Investment (Scotland) Act 2005, the accounts have been examined by an independent examiner whose report is on page 7

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

The notes on pages 10 to 13 form an integral part of these accounts.

These accounts, which have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies, were approved by the trustees on 14th February 2014 and signed on their behalf by:-



Trustee

IAIN GULLAND

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 30th June 2012

1. Basis of Preparation

1.1. Basis of accounting

The financial statements have been prepared on the basis of historic cost in accordance with:-

(a) The Charities and Trustee Investment (Scotland) Act 2005, and the Charities Accounts (Scotland) Regulations 2006 (as amended).

(b) Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005 – Second Edition) and Financial Reporting Standard for Smaller Entities (FRSSE) (Effective April 2008)

(c) The Companies Act 2006

1.2 Changes in the basis of accounting

None

1.3 Changes to previous accounts

None

2 Accounting Policies

2.1 Fund Accounting

(a) Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity.

(b) Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes. The purposes of the restricted funds are shown in Note 10

2.2 Incoming Resources

(a) Incoming Resources are recognised and included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

(b) Bank interest is recognised when it is credited to the account.

2.3 Expenditures and Liabilities

(a) Expenditure is accounted for and included in the Statement of Financial Activities on an accruals basis.

(b) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.

(c) Governance costs include the costs of the preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 30th June 2012

2.4 Assets

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at their value on receipt.

2.5 Depreciation

Depreciation is calculated to write off the cost of tangible fixed assets over their useful economic lives. The rates used are as follows:-

Land and Buildings	2.0% per annum straight line
Fixtures and Fittings	20.0% per annum straight line.
Equipment	33% per annum straight line

2.6 Taxation

All income and expenditure is shown exclusive of VAT.

Any irrecoverable VAT is included as part of general expenditure.

The charity is not liable to income or capital gains tax on its charitable activities.

3. Related Party Transactions

No remuneration was paid to the trustees during the year (2011: £Nil)

No expenses were paid to the trustees during the year (2011: £Nil)

Note	Unrestricted Funds	Restricted Funds	Total 2012	Total 2011
4 Voluntary income				
Stafford Trust	20,000	-	20,000	
Gargunock Estate Trust	-	30,000	30,000	
Donations	15,129	-	15,129	111
	35,129	30,000	65,129	111
5 Income from Charitable Activities				
Bugle Newspaper	550	-	550	715
Hall Income	1531	-	1,531	-
	2,081	-	2,081	715

6 Other Income

During the year the charity entered into a Standard Security with Stirling Council transferring the premises known as Gargunock Community Centre and situated at Leckie Road Stirling, FK8 3BJ to Gargunock Community Trust. An indicative valuation of the premises of £250,000 was obtained prior to the transaction taking place and the Trustees agreed to adopt this valuation for accounting purposes.

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 30th June 2012

	Unrestricted Funds	Restricted Funds	Total 2012	Total 2011
7 Cost of Charitable Activities				
Bugle	722	-	722	604
Maintenance and Repair	169	-	169	
Professional Fees	11,866	4,562	16,428	4,500
Pre Construction Work	-	24,556	24,556	-
Subscriptions	-	-	-	50
Depreciation	5,000	-	5,000	-
	<u>17,757</u>	<u>29,118</u>	<u>46,875</u>	<u>5,154</u>
8 Governance Costs				
Preparation and IE	250	-	250	-
Trustee Meeting Costs	-	-	-	-
	<u>250</u>	<u>-</u>	<u>250</u>	<u>-</u>
9 Creditors (due within 12 months)				
Independent Examiner's Fee	250	-	250	-
10 Movement between Funds	Balance 30/06/11	Incoming Resources	Outgoing Resources	Balance 30/06/12
Unrestricted Funds				
General Fund	17,125	288,774	18,187	287,715
Restricted Funds				
Gargunnock Estate Fund	-	30,000	29,118	882
	<u>-</u>	<u>30,000</u>	<u>29,118</u>	<u>882</u>
Total Funds	<u>17,125</u>	<u>318,774</u>	<u>47,305</u>	<u>288,594</u>
Gargunnock Estate Fund	Grant funding received towards the cost of professional fees and pre - construction costs.			

NOTES TO THE FINANCIAL STATEMENTS

For the Year ended 30th June 2012

11	Tangible Fixed Assets	Freehold Land & Buildings	Total 2012
	Cost or valuation		
	As at 30/06/2011	-	-
	Additions during the year	250,000	250,000
	Disposals	-	-
	As at 30/06/2012	250,000	250,000
	Accumulated depreciation		
	Balance as at 30/06/2011	-	-
	Charge for the year	5,000	5,000
	Balance as At 30/06/2012	5,000	5,000
	Net Book Value		
	As at 30/06/2012	245,000	245,000
	As at 30/06/2011	-	-