

Windfarm Panel

Minutes of Meeting of 30th May 2022

Location – Garden Room, Gargunnoch Community Centre

1. In Attendance

Trust representatives	Jill Patrick, Jon Park
Community Council representatives	David King
Community representatives	Alison Younger, Hope Brodie, Jackie Campbell, Fiona McCartney, Mike Fitches, Nathan Anderton

Apologies - David Millar

2. Approval of Minutes

Minutes were approved.

3. Foundation Scotland Community Invested Fund

Malcolm Jack, Community Funds Manager from Foundation Scotland joined the meeting via Zoom call to give an overview of Community Invested Fund, this was previously known as Community Endowment.

The Panel's objective is to create a Legacy for the time when we no longer receive money from Windfarm and to get a return from any unspent funds. Financial advice would be sought to help identify appropriate risk profile and products. Panel see the fund as a medium – long term investment and would have an aspiration to contribute an agreed percentage each year and would want flexibility around withdrawals and adding extra monies to the Fund.

Comparisons would need to be made between the offer from Foundation Scotland and others available. Both Trust and Community consultation would be required before any final decision was taken. Jackie to make contact with Kippen Windfarm group as they recently took up an offer with Foundation Scotland to find out more about the process they went through.

Action JC

4. Declarations of Interest - none

5. Current Balance of Funds available

Bank Balance:	£30,601.28
Awarded not paid:	£11,200 (£10,000 Sinking Fund, £1,200 Hillpath Consultation)

6. Applications – none received

7. Monitoring/Feedback

Paul Smith contacted Nathan to say he was working on outstanding Monitoring Forms for GASC.

8. Outstanding Action – Review of Quote and Invoice/Receipt Process

Currently applicants are asked to provide 3 quotes for all purchases they are intending to make as part of their grant application. Proposal is to change this to;

Under £300 – no quotes required

£300 - £999 – 1 quote required

£1000 and above – 3 quotes required

The Panel would still need to be satisfied that the proposed spend reflects value for money, this includes items under £300.

Once approved by the Trust Jackie will review Windfarm documentation, forms and website to reflect this.

Panel would also be looking for approval to change the Completion form requirements so receipts/invoices would only need to be sent for items over £300. Receipts for items under £300 must be retained and be available for inspection upon request.

Action JC

9. Outstanding Action – Encouraging applications from Young People

Jackie to contact Pauline Evans and Kate Bovill to get further advice on how best to engage young people and to promote the Windfarm process.

Action JC

10. AOCB

Fiona has decided to step down as a Panel member due to work commitments, everyone thanked Fiona for her contributions over the last couple of years.

Jackie to inform Trust that Fiona has resigned. Jon to draft an advert for a new panel member in the Bugle

Action JC/JP

Sinking Fund – The Panel noted that in the previous agreement to support the Community Centre with a £5k pa sinking fund that the Trust was asked to submit an annual report on the use and plans for the sinking fund.

Jackie to work with Gavin about amending the way the sinking fund is recorded and to follow up with the Trust on the annual report.

Action JC

11. Date of next meeting – 3rd October 2022